

# **Updating Patient Demographics in EQRS**

To submit a patient's 2728 form, you will need to ensure the Patient Demographics are updated in EQRS. Patient Demographics are also critical pieces of information that generate data for the annual CMS 2744 Form. Patient Demographics should be updated as changes occur or at least annually for the patient's Vocational Rehabilitation status (as applicable).

#### **Patient Information:**

- Ensure the patient's legal name (that matches their current insurance card), date of birth, gender, and if applicable; Medicare Beneficiary Identifier and Social Security Number are all entered accurately
- Ethnicity, Race, and Tribe & Country of Origin (if applicable) are all required components on the 2728

#### **Patient Contact Information:**

• Enter the patient's Mailing and Physical Address and Phone Number. Please check with the patient if the address is complete and if an apartment number is indicated. This is required for USPS to recognize the address.

### Miscellaneous Information:

Citizenship

• Select the patient's current citizenship type

Medicare Enrollment

• Select the patient's current Medicare status

**Employment** 

• Select the patient's current employment status

School

School status is only required for patients ages 18-64

Vocational Rehabilitation

Vocational Rehabilitation status is only required for patients ages 18-64

## **Medical Information:**

- Effective Date is date of the most recent change made to the Patient Demographics.
- Primary Cause of Death is only applicable if a Date of Death has been populated
- 2728/ ESRD Medical Evidence Form: this information will populate when a DRCDB (formerly FDODE) & Primary Cause of Renal Failure have been selected on the 2728.

Please contact Midwest Kidney Network with any questions at (651) 644-9877.

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