

DATA SUBMISSION GUIDE FOR DIALYSIS FACILITIES

This guide can be used to help dialysis facilities keep track of various EQRS, NHSN, QIP, and other required data entry tasks throughout each year.

Please note, while this is meant to be a comprehensive list, you should always refer to the current posted guidelines for what is expected of all dialysis facilities and for exact due dates.

MONTH DUE	ACTION ITEM
Ongoing/As Needed	<p>CMS 2728 Forms – due within 45 days of an ESRD patient's first outpatient dialysis treatment</p> <p>CMS 2746 Forms – due within 14 days of the patient's date of death</p> <p>Vaccinations – Hepatitis B, Pneumococcal Pneumonia, Influenza</p> <p>Peritonitis Infections</p>
January	<ul style="list-style-type: none"> <input type="checkbox"/> Midwest Kidney Network's Medical Review Committee (MRC) Recommended Treatment Goals <input type="checkbox"/> Quarterly Dialysis Facility Care Compare (QDFCC) preview period <input type="checkbox"/> January 31: November clinical data
February	<ul style="list-style-type: none"> <input type="checkbox"/> February 28: December clinical data <input type="checkbox"/> February 28: Depression Screenings <input type="checkbox"/> February 28: ICH-CAHPS attestation
March	<ul style="list-style-type: none"> <input type="checkbox"/> Quarterly update of Dialysis Facility Report (QDFR) preview period <input type="checkbox"/> March 31: CMS 2744 Forms <input type="checkbox"/> March 31: January clinical data <input type="checkbox"/> March 31: 4th quarter dialysis event data in NHSN <input type="checkbox"/> March 31: 4th quarter HCP COVID vaccination data in NHSN
April	<ul style="list-style-type: none"> <input type="checkbox"/> Annual master account holder (MAH) reset <input type="checkbox"/> Quarterly Dialysis Facility Care Compare (QDFCC) preview period <input type="checkbox"/> April 30: February clinical data
May	<ul style="list-style-type: none"> <input type="checkbox"/> May 31: March clinical data
June	<ul style="list-style-type: none"> <input type="checkbox"/> Quarterly update of Dialysis Facility Report (QDFR) preview period <input type="checkbox"/> June 30: April clinical data

MONTH DUE	ACTION ITEM
	<input type="checkbox"/> June 30: 1 st quarter dialysis event data in NHSN <input type="checkbox"/> June 30: 1 st quarter HCP COVID vaccination data in NHSN
Summer	<input type="checkbox"/> Preview Performance Score Reports (PSRs) released and preview period begins. Preview period lasts 30 calendar days.
July	<input type="checkbox"/> ESRD Prospective Payment System (PPS) Proposed Rule released in Federal Register. Comment period opens. <input type="checkbox"/> Quarterly Dialysis Facility Care Compare (QDFCC) preview period <input type="checkbox"/> July 31: May clinical data
August	<input type="checkbox"/> Fiscal Year Dialysis Facility Report (DFR) preview period <input type="checkbox"/> August 31: June clinical data
September	<input type="checkbox"/> September 30: July clinical data <input type="checkbox"/> September 30: 2 nd quarter dialysis event data in NHSN <input type="checkbox"/> September 30: 2 nd quarter HCP COVID vaccination data in NHSN
October	<input type="checkbox"/> Quarterly Dialysis Facility Care Compare (QDFCC) preview period <input type="checkbox"/> October 31: August clinical data
November	<input type="checkbox"/> Final Performance Score Report (PSR) released <input type="checkbox"/> Performance Score Certificate released – must be posted in the facility within 15 business days <input type="checkbox"/> ESRD Prospective Payment System (PPS) Final Rule released in the Federal Register <input type="checkbox"/> November 30: September clinical data
December	<input type="checkbox"/> Quarterly update of Dialysis Facility Report (QDFR) preview period <input type="checkbox"/> December 31: October clinical data <input type="checkbox"/> December 31: 3 rd quarter dialysis event data in NHSN <input type="checkbox"/> December 31: 3 rd quarter HCP COVID vaccination data in NHSN

* Dates subject to change. Exact dates may differ depending on weekends and holidays.